Curriculum Vitae

Name: van Buchem
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Postcode and town: 200092 Shanghai
Birth date and town: 1982 August 24, Oosterhout
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Nationality: Dutch
Marital status: Single
Sex: male

Fluent in English and German

Office package/ SAP/ ERP MOVEX/ COGNOS/ sharepoint
Workshops: Acknowledge your passion, time management, communication skills
Hobby's: ballroom dancing, tai chi, running

Work experience:

Sept. 2015- July 2016 Newell Netherlands Services B.V., credit risk associate

- Credit review of (financial) data of customers to identify potential payment risks
- Set credit limits and daily new customer order review, including communication to customers.

Achievements:

- Reduction in potential payment risk by negotiation of payment plans and pre-payment schedules.
- Maintenance and creation of digital archive for financial customer data.

Jan 2015 - Aug 2015 Newell Netherlands Services B.V., customer and vendor data steward.
- Maintenance of the EMEA customer database, as well as the approval process and related background tables.

Jan. 2011- Dec. 2014 Newell Netherlands Services B.V., vendor data steward/ project support.

- SAP launch, provide day-to-day support and hypercare, on vendor master data and reporting (using SAP or COGNOS)
- Maintenance of vendor accounts with new vendor application and approval system, called Footprints.

Achievements:

- Set up and implementation of new vendor maintenance tool, according to European standard, in close cooperation with business partners, including user and admin manual.
- Periodic vendor master data review projects, including analysis and support to incorporate changes or clean up data.

Side activities: facility management (small building maintenance/ support) and activities commission.

Jan. 2007- Dec. 2011 Newell Rubbermaid Nederland B.V, data integrity analyst

- Maintenance of vendor accounts with excel forms, including maintenance of excel forms and approval process on a regular basis, in close communication with different business partners.
- Process analyses and improvement projects concerning vendor base data or

incorporating company changes. Project templates created while performing the project.
- Maintenance of different software systems (EXTENSITY, EQUIP, IPAS, PORAS) to accommodate sourcing and invoice process and reimbursement of employee expenses.

Achievements:
- Support for data migrations of local company's to European shared service center. In terms of providing templates for basedata for massdata loads, verifying data according to prescribed formats.
- Better documented and ownership of vendor maintenance process in close communication with different users groups.
- Set up and maintenance of documentation requirements with regards to base data of different European countries (e.g. VAT numbers, IBAN bank account numbers, adresses, telephone numbers per country).

July 2006- Dec. 2006 Newell Rubbermaid Nederland B.V., disbursements associate.

- Support International disbursements team, concerning data improvement and daily execution of payments and related postings.

Achievements:
- Big improvement and efficiencies of scale in payment process, due to documented data input

Educations:

Sept. 2016- current Chinese language program, Shanghai International Studies University, Shanghai (Reading, Speaking, Listening)

Oct. 2012- Aug. 2014 (weekend) BOCAM, Tilburg (professional school), qi kong teacher. (Pillars: Acumagnets, massage, nutrition, meditation, motion)

Sept. 2001- June 2006 Master of Science, Tilburg University, Studies: International Business, (2002: passed propedeutical exam).
Specialization: International Marketing.
Graduation: Client satisfaction with Philadelphia Care (health care institution)

Jan. 2004- June 2004 Foreign studies: Turku School of Economics and Business Administration, Turku, Finland

Personality:

Structured/ punctual – Preparation of work, tasks and meetings in a point- to- point manner. What/ when/ how/ who
Planner – Organization and planning of tasks, balancing priorities of collegues vs. own priorities.
Independent – Natural preference to work on my own, with periodic team reviews.
Result-driven – Goes for the best
Practical- Prefers to work from a practical point of view, balancing how new idea's look in theory and turn-out in practice with regular periodic review.
Loyal – Prefers a long-term point of view and commitment.

References:

Ewa Zaorska – EMEA teamleader credit risk
Vicky Shirtliff – EMEA teamleader customer and vendor data